



## UN Development Programme

### Kyrgyzstan - Bishkek

**Award ID:** 00078885

**Award Title:** Widening Access to Justice for Legal Empowerment

**Start Year:** 2014

**End Year:** 2021

**Implementing Partner (Executing Agency):** United Nations Development Pro

**Responsible Party (Implementing Agent):** UNDP

**Revision Type:** Project Approval

Budget (US\$) as of Last Revision on		
28-December-2017		
Donor	Fund	Amount
FIN	30000 Programme Cost Sharing	118,482.48
<b>Total Budget ( 2018 and Beyond )</b>		118,482.48
<b>Total Expenditure ( 2017 and Prior )</b>		2,179,358.31
<b>Award Total</b>		2,373,295.14
<b>Unprogrammed/Unfunded</b>		75,454.35

**Brief Description:**

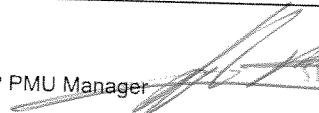
The overall objective is to promote legal empowerment of the disadvantaged groups and vulnerable population in the Kyrgyz Republic with a focus on rural women, children and youth at risk, persons with disabilities and improvement of their access to justice and legal aid in compliance with international human rights standards and recommendations.

The project will achieve the stated objective in line with Human Rights Based Approach (HRBA), designed to get involved at the level of duty bearers (state bodies and justice sector actors) and rights holders (general population with special focus on the most vulnerable groups, including rural women, children and youth at risk and people with disabilities, CSOs and communities). It will also contribute to the implementation of the National Sustainable Development Strategy for the Kyrgyz Republic (2013-2017) which highlights the importance of better access to justice for everyone.

The Project will focus on supporting the development of state funded legal aid system, promoting legal awareness to pro-viding rights holders with enhanced access to justice. Such efforts will require both "top down" and "bottom up" approaches combining efforts of multitude of duty bearers (actors) in the of justice sectors. A strong legal empowerment initiative will include building the capacity of NGOs and existing network of certified lawyers to bring justice to traditionally neglected regions and social groups; improving the legal and operational framework and rule of law institutions to make the law work for the poor; and increasing public awareness to empower the poor to be better able to demand their rights and entitlement to basic services of the state.

Total budget for 2018 is USD 118,482.48 /

The AWP monitoring plan was cleared by M&E Officer and Gender Coordinator. Its Procurement plan was cleared by Procurement Unit, and it has communication plan approved by CO Communications Officer.

Agreed by: UNDP PMU Manager 

Agreed by: UNDP Operations Manager

Agreed by: UNDP ARR 

Agreed by: UNDP DRR

SD DIMENSION CHIEF

PERCY



## Annual Work Plan

Kyrgyzstan - Bishkek

Project: 00078885

Project Title: Widening Access to Justice for Legal Empowerment

Year: 2018

Report Date: 28/12/2017

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00088985 Access to Justice	Development Effectiveness	1/1/2014	31/12/2017	UNDP	30000	FIN	75100	Facilities & Administration	0.00
	Implementation Support Acti	1/1/2014	31/12/2017	UNDP	30000	FIN	61100	Salary Costs - NP Staff	0.00
	Justice institutions	1/1/2014	31/12/2017	UNDP	30000	FIN	75100	Facilities & Administration	0.00
	Legal and policy framework	1/1/2014	31/12/2017	UNDP	30000	FIN	73500	Reimbursement Costs	0.00
	Management and Oversight	1/1/2014	31/12/2017	UNDP	30000	FIN	75100	Facilities & Administration	0.00
	PMU ADM	1/1/2014	31/12/2017	UNDP	30000	FIN	72100	Contractual Services-Companies	0.00
	Programme staff	1/1/2014	31/12/2017	UNDP	30000	FIN	75100	Facilities & Administration	0.00
	Vulnerable groups rights	1/1/2014	31/12/2017	UNDP	30000	FIN	72100	Contractual Services-Companies	0.00
	Salary for Programme Assoc	1/1/2014	31/12/2017	UNDP	30000	FIN	73100	Rental & Maintenance-Premises	200.00
					30000	FIN	75100	Facilities & Administration	319.20
					30000	FIN	74200	Audio Visual&Print Prod Costs	2,400.00
					30000	FIN	75700	Training, Workshops and Confer	1,390.00
					30000	FIN	73100	Rental & Maintenance-Premises	800.00
					30000	FIN	71400	Contractual Services - Individ	3,600.00
					30000	FIN	75100	Facilities & Administration	352.00
					30000	FIN	71400	Contractual Services - Individ	34,951.00
					30000	FIN	61100	Salary Costs - NP Staff	21,600.00
				30000	FIN	75100	Facilities & Administration	4,524.08	
				30000	FIN	61100	Salary Costs - NP Staff	2,100.00	
				30000	FIN	75100	Facilities & Administration	168.00	
				30000	FIN	71200	International Consultants	0.00	
				30000	FIN	74200	Audio Visual&Print Prod Costs	36,750.00	
				30000	FIN	75100	Facilities & Administration	3,413.20	
				30000	FIN	71300	Local Consultants	5,915.00	
								<b>118,482.48</b>	
								<b>118,482.48</b>	

DUSA PETROVA  
 FINANCE ASSISTANT  
 UNDP PMU

*[Signature]*

108  
2017 12 28



**United Nations Development Programme**

**Country: Kyrgyzstan**

**Work Plan (January - June 2018)**

**Project Title: "Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic"**

**UNDAF/CPO Outcome#2**

*By 2022, institutions at all levels are more accountable and inclusive ensuring justice, human rights, gender equality and sustainable peace for all*

**UNDP Strategic Plan (2018-2022)**

Outcome 3: Countries have strengthened institutions to progressively deliver universal access to basic services

**Implementing Agencies:**

UNDP Kyrgyzstan

**Responsible Parties:**

MoJ, MoSD, SRS

**Brief Description**

The overall objective is to promote legal empowerment of the disadvantaged groups and vulnerable population in the Kyrgyz Republic with a focus on rural women, children and youth at risk, persons with disabilities and improvement of their access to justice and legal aid in compliance with international human rights standards and recommendations.

The project will achieve the stated objective in line with Human Rights Based Approach (HRBA), designed to get involved at the level of duty bearers (state bodies and justice sector actors) and rights holders (general population with special focus on the most vulnerable groups, including rural women, children and youth at risk and people with disabilities, CSOs and communities). It will also contribute to the implementation of the *National Sustainable Development Strategy for the Kyrgyz Republic (2013-2017)* which highlights the importance of better access to justice for everyone.

The Project will focus on supporting the development of state funded legal aid system, promoting legal awareness to provide rights holders with enhanced access to justice. Such efforts will require both "top down" and "bottom up" approaches combining efforts of multitude of duty bearers (actors) in the of justice sectors. A strong legal empowerment initiative will include building the capacity of NGOs and existing network of certified lawyers to bring justice to traditionally neglected regions and social groups; improving the legal and operational framework and rule of law institutions to make the law work for the poor; and increasing public awareness to empower the poor to be better able to demand their rights and entitlement to basic services of the state.

The AWP monitoring plan was cleared by M&E Officer and Gender Coordinator. Its Procurement plan was cleared by Procurement Unit, and it has communication plan approved by CO Communications Officer.

Project Period: **2014 - 2018**

Key Result Area (Strategic Plan): **Democratic Governance**

Atlas Award ID: **00078885**

Project ID: **00088985**

Start date: **January 2014**

End Date: **30 June 2018**

LPAC Meeting Date: **9 December 2013**

Management Arrangements: **DIM**

**Total AWP 2018:**

**USD 118,482.48**

Total resources required:

USD 118,482.48

Total allocated resources:

USD 118,482.48

Donor: **Government of Finland:** USD 118,482.48

In-kind Contributions: **Government of the Kyrgyz Republic**

Approved by UNDP:

Ms. Aliona Niculita

UNDP Deputy Resident Representative, a.i.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

23/1/2018

Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic

ANNUAL WORK PLAN: JANUARY –JUNE 2018

EXPECTED OUTPUTS And baseline, indicators including annual targets	PLANNED ACTIVITIES List of activity results and associated actions	TIMEFRAME				RESPONSIBLE PART	PLANNED BUDGET	
		Q1	Q2	Q3	Q4		Funding Source	Total Amount
<p><b>Output 3:</b> Vulnerable groups targeted by the project, including rural women, children and youth at risk and people with disabilities know and exercise increasingly their rights to justice especially in the selected provinces of the Kyrgyz Republic</p> <p><b>Baseline:</b> 1. 41,62% of women, 36,50% of youth and 62,82 % of PwDs are aware of their rights and duties (in pilot project regions)</p>	<p>Awareness of project target groups on their rights increased and duties and they are legally empowered to solve their justice problems</p>							
	<p><b>Activity Result 3.3</b> National media campaign is carried out through central and regional TV, radios, newspapers (public legal awareness campaigns on the revised laws/bylaws as per activity 1.1)</p>							
	<p><b>Activity 3.3.3</b> Development of the animated film to enhance the legal awareness of the population, protect the rights of PwDs, women and children</p>	X	X			UNDP	MFA Finland	36 750
<p><b>Activity Result 3.6</b> Support is provided to the Ministry of Social Development in design and delivery of promotional events devoted to Legal Empowerment and Access to Justice of PwDs, rural women and children</p>								

<p>2. 92,22% of the project target groups representatives have passports, 97,58% have birth certificates and 46,73% have marriage certificates (in pilot project regions)</p> <p><b>Indicators:</b></p> <ol style="list-style-type: none"> <li>1. % of women, youth (boys and girls) and PwDs (men and women) who are aware of their rights and duties (in pilot project regions)</li> <li>2. % of the project target groups representatives who have passports, birth and marriage certificates (in pilot project regions)</li> </ol> <p><b>Targets:</b></p> <ol style="list-style-type: none"> <li>1. 10% increase in % of women, youth (boys and girls) and PwDs (men and women) who are aware of their rights and duties (in pilot project regions)</li> <li>2. 5% increase in % of project target groups representatives, who have passports, birth and marriage certificates (in pilot project regions)</li> </ol> <p><b>Annual Targets 2018:</b></p> <ol style="list-style-type: none"> <li>1. 10 % increase in % of women, youth (boys and girls) and PwDs (men and women) who are aware of their rights and duties (in pilot project regions)</li> <li>2. 5 % increase in % of project target groups representatives, who have passports, birth and marriage certificates (in pilot project regions)</li> </ol>	<p><b>Activity 3.6.1</b> Support to LSGs in introducing the mechanisms on raising awareness of the population on the rights and guarantees of the target groups (at 4 existing and selected non-pilot municipalities)</p>	<p>X</p>	<p>X</p>		<p>LSGs, MoLSD, MoJ, UNDP CSOs</p>	<p>MFA Finland</p>	<p>Access to justice expert</p>	<p>5 915</p>
--	---	----------	----------	--	------------------------------------	--------------------	---------------------------------	--------------



	Informing on the project. Informational interaction.	X	X			UNDP	MFA Finland	Printing costs	2 000
	PMU Admin Finance Assistant (SC5), including payroll charges , 50%, 6 months	X	X			UNDP	MFA Finland	Payroll	3 600
	PMU admin expenses							Subcontract	800
<b>Sub total Activity 5:</b>									<b>8,390.00</b> ✓
<b>8% GMS:</b>									<b>671.20</b> ✓
<b>Total Activity 5:</b>									<b>9,061.20</b> ✓
<b>TOTAL amount of AWP</b>									<b>118,482.48</b> ✓

**Communications Strategy Matrix for  
“Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic Project”, January – June 2018**

**Communications Context:**

In the Kyrgyz Republic, mass media does not reflect many issues related to access to justice, the rights of women, children, youth and people with disabilities. According to the project’s latest research data, vulnerable groups do not have enough information about their rights that leads to inability to use and protect their rights. There are no specialized media for these groups informing and educating them on legal issues. There is an urgent need to actualize and bring attention to the problems of weakly functioning legislation, lack of accountability and tolerance, access to free legal aid, lack of visual and audio aids (for blind and deaf). The issue of physical accessibility to different institutions, including schools, courts and state agencies is still sharp and need to be discussed publicly and covered by mass media.

**Project Objective:**

Promotion of legal empowerment of the disadvantaged groups and vulnerable population in the Kyrgyz Republic with a focus on rural women, children and youth at risk, persons with disabilities and improvement of their access to justice and legal aid in compliance with international human rights standards and recommendations.

**Strategic Elements**

Communication Objective	Key Risks	Audience	Current / desired behavior	Messages / Info Needs	Channel Activity	Work Plan Elements			Evaluation Expected Outcomes
						Time	Responsibility	Resource Needs	
Media coverage of different arrangements organized in the framework of the project “Widening Access to justice (A2J) in the KR”	PwDs may not be reached; topic is not very “hot” for many journalists.	PwD, legal professionals, experts, vulnerable groups, other members of the parliament, public officials, mainstream media.	Low level of recognition, understanding and acceptance of the problem in the society / Raising profile of the issue of A2J in mainstream media, quotations, interviews, etc.	We should all work towards creating real opportunities for access to justice / Vulnerable groups and PwDs need much more information on opportunities for access to justice, on free legal aid and on other rights.	Website and Facebook page “Access to justice”, online editions, partners websites, newspapers, TV channels	January – June 2018.	Media specialist, MoJ, MoSD	In-house.	Articles, TV reports, radio programs, online materials.
<b>Activity 3.3.3</b> Development of the animated film to enhance the legal awareness of the population, protect the rights of PwDs, women and children	Difficulty to show animation film in remote areas, due to the lack of connection to digital broadcasting	Population of the country	Low awareness of population about the rights and life of PwDs/ Awareness of population on the rights and	We should all work towards a sustainable access to justice for legal empowerment in the Kyrgyz Republic /	Internet, TV channels	January – May - 2018	Media specialist, Project coordinator, NGO	36 750	Animation film



					Vulnerable groups (with the focus of women and PwDs) need much more information on opportunities for access to justice, on free legal aid and on other rights.									
life of PwDs raised														
<b>Total budget</b>														<b>36 750</b>

“Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic”

2018 Monitoring Schedule Plan for Project ID 00088985

Monitoring Action (indicate which one: annual review, annual workplan, audit, monitoring visit, donor report, evaluation, workshop, special publication, etc)	Due date	Budget (USD)	Description (description of the purpose of monitoring action)	Comments (provide further details and update about the status)	Date completed (actual completion date)	Responsibility (name of the person responsible for the action)
Donor reporting: Project's Final Report 2018	31 January 2019	35,321	Reporting to the Finnish MFA on the project's achievements for the year 2016 based on the CSA			Ainura Alymbekova A2J project staff
Steering Committee Meeting	7 February 2018	1,990	Review of the achievements in 2016, Mid-Term Evaluation report. Management decisions and recommendations for the project.			Ainura Alymbekova A2J project staff UNDP CO
Project Outputs	June 2018	n/a	Mid-term IWP and ROAR			CO Programme Analyst (with the support of Project staff)
Programme meetings	regularly	n/a	Monitoring of project activities, inputs and risks			PMU Management

“Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic”

2018 Monitoring Schedule Plan for Project ID 00088985

Delivery meetings	regularly	n/a	Monitoring of project activities, inputs including financial and procurement monitoring		CO Management + Project staff
Quality Assurance for 2018	Once a year (2018)	n/a	Assess the Project on Quality standards on programming (Implementation stage)		Ainura Alymbekova/Lucio Sarandrea (or Programme Officer) M&E Officer
		<b>37 311 USD</b> <b>32% of the annual project budget</b>			

# 2018 Procurement Action Plan

Project (ID and title): Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic, PID 00089885, PMU  
 Date: 25 December 2017

No.		Data to be provided/ completed by Programme/Project										Solicitation Document (Pls put Y if Yes, and leave blank if No)							CRC Review (CAP, R/)												
		ATLAS Project ID	Date (when Specification or TOR is developed)	Requester (Specification or OR Developer)	Budget Owner (Manager)	Supply Category	Supply Sub-Category	Description	Contract Duration (# of days, months)	Estimated Value USD	Approved Project Budget / USD	Estimated Activity Completion	Issue Date (Pls put date)	Deadline for Receipt (Pls put date)	Duration (number of days)	Canvass	RFP	ITB	RFQ	IC below \$5000	IC over \$5000	MOU / Grants	LTA	GPU	Waiver	Active contracts (preceding years)	Case Submissi on date	CAP Meeting	R/ACP Meeting		
1	00089885	Contract issued in 2017's Policy	PM Specialist	Almira Akhmetova	Services	Other Services	Contract #FP/AL/787 Duration: 08/09/2017-07/05/2018 (P.O. for rent installment) (VA) Development of the animated film to enhance the legal awareness of the population, protect the rights of PWD, women and children.	5 months	\$36,750	\$36,750	7 May 2018																				
		<b>TOTAL</b>																													

### STATISTICS

Pls fill in this table using filters in "Type of Supply Requester"

Category Breakdown	Estimation / USD
Goods	
Civil Works	
Services	\$36,750.00
IC	
Grants	
<b>TOTAL</b>	<b>\$36,750.00</b>

Pls fill in this table using filters in "Solicitation document"

Solicitation document	Qty-by	Amount / USD
Canvass	0	
RFP	0	
ITB	0	
RFQ	0	
IC below \$5000	0	
IC over \$5000	0	
MOU / Grants	0	
LTA	0	
GPU	0	
Waiver	0	
<b>Active contracts (preceding years)</b>	<b>1</b>	<b>\$36,750.00</b>
<b>TOTAL</b>		<b>\$36,750.00</b>

Pls fill in this table using filters in "Contract Issuance"

Contract/Extension Issuance Contract Issuance	Qty-by	Amount / USD
PO	0	\$36,750.00
Contract for Goods/Services	0	
IC below \$5000	#REF!	
Civil Works	0	
Vendor Contract	0	
LTA	0	
Lease Agreement	0	
SR	0	
Other	0	
<b>TOTAL</b>		<b>\$36,750.00</b>

**UNDP in Kyrgyz Republic**  
**Joint Work Plan of UNDP programmes**  
**on gender mainstreaming in 2017**

**TITLE OF PROJECT: WIDENING ACCESS TO JUSTICE FOR LEGAL EMPOWERMENT IN THE KR**

Expected Products	Key Activities	Quarters				Source of funding	Budget
		I	II	III	IV		
N/A	Gender-specific activities of the project (gender studies, gender trainings, gender advocacy campaigns)						
Capacity-building activities, which includes gender dimension (integration of gender perspectives in the TORs, reports and indicators, the inclusion of gender sessions in the agenda, gender balance in the composition of participants, etc.)							
N/A							
Development of analytical, strategic and legal documents, which includes gender dimension (integration of gender perspectives in the TORs of experts, the conclusions and recommendations, gender disaggregated indicators, etc.)							
N/A							
(Integration of gender perspectives: (i) in TOR activities and experts; (ii) gender balance in the composition of the beneficiaries, actors involved discussions, decision-making bodies; (iii) the reports and indicators, etc.)							
<i>National media campaign is carried out through central and regional TV, radios, newspapers</i>	<p style="text-align: center;"><b>Activity 3.3.3</b></p> Development of the animated film to enhance the legal awareness of the population, protect the rights of PWDs, women and children	X	X			Government of Finland	36 750

Expected Products	Key Activities	Quarters				Source of funding	Budget
		I	II	III	IV		
(public legal awareness campaigns on the revised laws/bylaws as per activity 1.1)							
		TOTALbudget for gender					36 750
		Total for gender specific actions					0
		Total for capacity building which includes gender dimension					0
		Total for development of analytical, strategic and legal documents, which includes gender dimension					0
		Total for gender mainstreaming in actions for the implementation of pilot projects					36 750
		Total budget for the project					USD 118,482.48
		% for gender					31%

# Clearance Slip for:

- ProDoc   
  AWP/ Revision   
  Agreement/ Amendment   
  MoU   
  Other

**Purpose:** AWP for January- June 2018

**Project number/title:** UNDP project «Widening Access to Justice for Legal Empowerment in the Kyrgyz Republic» 00088985

**Prepared by:** Kuvanych Koshoev, UNDP Programme Associate (name, position)

Cleared by	ProDoc	AWP/ Revision	MoU	Agreement/ Amendment	SIGNATURE/ DATE
Programme Analyst	Author	Compliance with Prodoc		Compliance with Prodoc	LUCIO V SARANDREA <i>[Signature]</i>
Programme Associate	Budget Author	Verification of document correctness (period, title, names, calculation) and grammar			<i>[Signature]</i> UNDP G1
M&E Officer	Compliance with format/template. Definition of outputs/indicators/baseline (RRF and AWP). Compliance with HACT (Programme).				<i>[Signature]</i>
Country Gender Coordinator	Gender Marker	Gender specific activities and indicators			<i>[Signature]</i> UNDP G1
SE Screening:					
<ul style="list-style-type: none"> <li>Gender</li> <li>Human Rights</li> <li>Environment</li> </ul>	✓ ✓ ✓				
Communications Unit (communication plan)	Communication on budget				<i>[Signature]</i> UNDP G1
Procurement Unit		Procurement plan			<i>[Signature]</i> CHOLPONBER UMURALTEV PROCUREMENT ASSOCIATE UNDP KYRGYZSTAN
HR Unit		Recruitment plan			<i>[Signature]</i> AIGUL TILEKMATOVA UNDP HR ASSISTANT
Programme Finance Associate	Budget (GMS, TRAC, Donor funds) <i>no TRAC, GMS is correct</i>			Bank details; Budget (GMS, Donor funds)	<i>[Signature]</i> EILEN SOLTOEVA PROGRAMME FINANCE ASSOCIATE
Finance Manager	<i>DPC is here</i>			HACT FP (Finance)	<i>[Signature]</i> 09.01.18
OM	TRAC		✓	✓	<i>[Signature]</i> 10/10/18
ARR	Compliance with CPD			Compliance with pipeline	<i>[Signature]</i>
DRR/RR	signs	signs	signs	signs	